



Notice of a public meeting of

Local Plan Working Group

To: Councillors B Burton (Chair), Ayre (Vice-Chair), Coles, Fenton, Fisher, Myers, Orrell, Pavlovic, Ravilious, Smalley, Steward, Vassie, Wann, Baxter, Merrett, Taylor and Steels-Walshaw

Date: Tuesday, 10 September 2024

Time: 5.30 pm

Venue: West Offices - Station Rise, York YO1 6GA

AGENDA

1. **Declarations of Interest** (Pages 1 - 2)

At this point in the meeting, Members and co-opted members are asked to declare any disclosable pecuniary interest, or other registerable interest, they might have in respect of business on this agenda, if they have not already done so in advance on the Register of Interests. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

[Please see attached sheet for further guidance for Members].

2. **Minutes** (Pages 3 - 6)

To approve and sign the minutes of the meeting of the Local Plan Working Group held on 6 March 2023.

3. Public Participation

At this point in the meeting members of the public who have registered to speak can do so. Members of the public may speak on agenda items or on matters within the remit of the committee.

Please note that our registration deadlines are set as 2 working days before the meeting, in order to facilitate the management of public participation at our meetings. The deadline for registering at this meeting is 5:00pm on Friday, 6 September 2024.

To register to speak please visit www.york.gov.uk/AttendCouncilMeetings to fill in an online registration form. If you have any questions about the registration form or the meeting, please contact Democratic Services. Contact details can be found at the foot of this agenda.

Webcasting of Public Meetings

Please note that, subject to available resources, this meeting will be webcast including any registered public speakers who have given their permission. The meeting can be viewed live and on demand at <http://www.york.gov.uk/webcasts>.

During coronavirus, we made some changes to how we ran council meetings, including facilitating remote participation by public speakers. See our updates (<http://www.york.gov.uk/COVIDDemocracy>) for more information on meetings and decisions.

4. Prioritising Supplementary Planning Documents (Pages 7 - 68)

This report seeks to update on the existing SPDs agreed for production, recommend the prioritisation for production of further SPDs with an understanding of their likely contents, resources and timescales. It also seeks approval to proceed with an altered list of SPDs and advises on where additional guidance would be beneficial in preference to an SPD.

The report also considers the e-petition received in March 2024 regarding reviewing the thresholds set out in the Controlling the Concentration of Houses in Multiple Occupation SPD (Draft, 2014).

5. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

Name: Louise Cook

Contact Details:

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
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- For receiving reports in other formats

Contact details are set out above.

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We can also translate into the following languages:

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

Declarations of Interest – guidance for Members

- (1) Members must consider their interests, and act according to the following:

Type of Interest	You must
Disclosable Pecuniary Interests	Disclose the interest, not participate in the discussion or vote, and leave the meeting <u>unless</u> you have a dispensation.
Other Registrable Interests (Directly Related) OR Non-Registrable Interests (Directly Related)	Disclose the interest; speak on the item <u>only if</u> the public are also allowed to speak, but otherwise not participate in the discussion or vote, and leave the meeting <u>unless</u> you have a dispensation.
Other Registrable Interests (Affects) OR Non-Registrable Interests (Affects)	Disclose the interest; remain in the meeting, participate and vote <u>unless</u> the matter affects the financial interest or well-being: (a) to a greater extent than it affects the financial interest or well-being of a majority of inhabitants of the affected ward; and (b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest. In which case, speak on the item <u>only if</u> the public are also allowed to speak, but otherwise do not participate in the discussion or vote, and leave the meeting <u>unless</u> you have a dispensation.

- (2) Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.
- (3) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations,

and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.

City Of York Council

Committee Minutes

Meeting	Local Plan Working Group
Date	6 March 2023
Present	Councillors Ayre (Chair), Cuthbertson, Fisher, Doughty, Hollyer, Orrell, Pearson (from 4:07 pm), Perrett, Smalley, Barnes, Pavlovic, Looker (substitute for Cllr Lomas) and Melly (substitute for Cllr K Taylor)
Apologies	Councillors D'Agorne, Lomas, K Taylor, Warters, Widdowson and Galvin
Officers in Attendance	Neil Ferris, Corporate Director of Place Alison Stockdale, Principal Strategic Planning Policy Officer John Roberts, Strategic Planning Policy Officer

14. **Declarations of Interest (4:03 PM)**

Members were invited to declare at this point in the meeting any disclosable pecuniary interests or other registerable interests they might have in respect of business on the agenda, if they had not already done so in advance on the Register of Interests.

Cllr Fisher declared a personal interest in agenda item 4, Strensall with Towthorpe Neighbourhood Plan – Examiner's Report & Decision Statement in that he was a member of the Strensall with Towthorpe Neighbourhood Plan Steering Group.

Cllr Doughty and Cllr Barnes also declared a personal interest in agenda item 4, in that they both resided in Strensall.

No other interests were declared.

15. **Minutes (4:03 PM)**

Resolved: That the minutes of the meeting held on 16 January 2023 be approved, and then signed by the Chair as a correct record.

In answer to a question raised regarding the inclusion of a specific Supplementary Planning Document (SPD) to support Policy D3: Cultural Wellbeing, the Corporate Director of Place confirmed that this was considered by Executive and they had agreed not to include a separate Cultural Wellbeing SPD at this time. The Corporate Director also noted that the new administration would have the opportunity to finalise which SPDs to introduce, and in what order.

16. Public Participation (4:07 PM)

It was reported that there had been no registrations to speak at the meeting under the council's Public Participation Scheme.

17. Strensall with Towthorpe Neighbourhood Plan - Examiner's Report & Decision Statement (4:07PM)

Members considered the Strensall with Towthorpe Neighbourhood Plan Examiner's Report, attached at Annex A to the report and the Decision Statement, which included the council's proposed response to the Examiner's recommended modifications, attached at Annex B to the report. The report asked the Local Plan Working Group (LPWG) to recommend to Executive that it agreed the Examiner's recommendations to enable the Neighbourhood Plan to proceed to referendum.

The Corporate Director of Place and the Strategic Planning Policy Officer provided an overview noting that Rosemary Kidd Dip TP had been appointed to undertake the Independent Examination of the Neighbourhood Plan. The Examiner's Report assessed the policies in the Neighbourhood Plan, and a series of recommended modifications were made. It was noted that the Queen Elizabeth Barracks site was particularly complex in terms of its reference in the Neighbourhood Plan, and the main recommendations of concerns were highlighted.

Members were informed that subject to Executive endorsing the recommendations in the report, the referendum would be held on Thursday 4 May 2023, alongside the local elections.

Members welcomed the Neighbourhood Plan and they noted the importance to include contingency plans and policies for the Queen Elizabeth Barracks site.

All those that had been involved in developing the Neighbourhood Plan were commended, with particular acknowledgments given to the Neighbourhood Plan Steering Group, particularly the Chair, Keith Marquis, Kathryn Jukes and Mike Dando from Directions Planning Consultancy Ltd, and the Forward Planning team at City of York Council.

Sincere acknowledgements were also made to Mr Philip Thorpe and Parish Councillor John Chapman who had also made valuable contributions to drafting the Neighbourhood Plan but had sadly passed away before it was completed. A request was made to include them in the dedications at the start of the Plan, and officers agreed to investigate this further. It was reported, following the meeting, that they had been included in the dedications in the latest referendum draft of the Plan, which had recently been updated and received from the planning agents on behalf of the Parish Council.

Members acknowledged the immense amount of work that's required to develop a Neighbourhood Plan and they recognised that some smaller communities, particularly those that did not have the infrastructure or resources available, may require additional support to produce a Neighbourhood Plan.

Resolved:

- (i) That the report be recommended to Executive.

Reason: In order that Executive can consider the observations and recommendations of the LPWG in their decision making.

- (ii) That Executive be recommended to:

- Agree the Examiner's modifications set out at Annex B (Decision Statement) of the report to the Strensall with Towthorpe Neighbourhood Plan, and that subject to those modifications the Neighbourhood Plan meets the Basic Conditions and other legislative requirements.

Reason: To allow the Neighbourhood Plan to progress in line with neighbourhood planning legislation.

- Agree that the Strensall with Towthorpe Neighbourhood Plan, as amended, proceeds to a local referendum based on the neighbourhood area outlined in the Examiners Report (Annex A of the report).

Reason: To allow the Neighbourhood Plan to progress in line with neighbourhood planning legislation.

- Approve the Decision Statement, attached at Annex B of the report, to be published on the City of York Council's website.

Reason: To allow the Neighbourhood Plan to progress in line with neighbourhood planning legislation.

Cllr N Ayre, Chair

[The meeting started at 4.03 pm and finished at 4.19 pm].



Meeting:	Local Plan Working Group
Meeting date:	10 September 2024
Report of:	Claire Foale, Interim Director for City Development
Portfolio of:	Cllr Pavlovic, Executive Member for Housing, Planning and Safer Communities

Report Summary: Prioritising Supplementary Planning Documents

Subject of Report

1. Whilst the emerging new Local Plan sets the overarching planning policy framework, Supplementary Planning Documents (SPDs) can provide further detail on the implementation of specific policies as guidance for both internal and external parties. SPDs seek to ensure policy intentions are clear and can be applied consistently. They cannot introduce new planning policies and rely upon policies set out in the development plan.
2. Executive has previously agreed to prioritise the production of three SPDs: Affordable Housing, Climate Change and Green Infrastructure. An overall list of SPDs for production was agreed at Executive in January 2023 alongside a request to consider a potential SPD for culture and delegated the prioritisation of SPD production to the new administration (post May 2023 elections).
3. This report seeks to update on the existing SPDs agreed for production, recommend the prioritisation for production of further SPDs with an understanding of their likely contents, resources and timescales. It also seeks approval to proceed with an altered list of SPDs and advises on where additional guidance would be beneficial in preference to an SPD.
4. The report also considers the e-petition received in March 2024 regarding reviewing the thresholds set out in the Controlling the Concentration of Houses in Multiple Occupation SPD (Draft, 2014).

Benefits and Challenges

5. Once adopted, the new Local Plan will set a suite of planning policies for the city, including defining the Green Belt boundaries for the first time, in line with national policy. The production of SPDs will help enable this step change in policy delivery by effectively supporting the implementation of Local Plan policies, where necessary. The content of SPDs will enable the Council to define how applicants can meet the policy requirements in a consistent manner and will be a valuable tool for ensuring policies are applied to decisions on planning applications consistently.
6. In the long term, SPDs are likely to be beneficial to council services/technical officers who currently provide detailed advice to applicants in relation to how to deliver and achieve policy expectations set out in the Local Plan. In future, the SPD can be signposted and should deal with the key issues that are most consistently asked about leading to efficiency.
7. The SPDs may also include standard conditions and informative wording to demonstrate how the Council would secure the requirements of the plan policies through the grant of planning permission. Additionally, it could set out monitoring requirements (if appropriate) and explain how these would be secured.
8. Whilst considered helpful, applicants will need to be aware that this further suite of documents are to be referenced and adhered to during the application process. The requirements for this will be made transparent in the Validation List (to be published) against which planning applications will be validated. All SPDs will also be made available on the Council's website to ensure transparency.
9. One of the biggest challenges is how to ensure sufficient capacity and skills to progress the SPD work in a timely manner, as there is a considerable resource required to produce a new SPD. Due to pressures on the Council's revenue budget, it is recognised that the production of SPDs will need to be mainly undertaken in-house, which can be capacity intensive. The Strategic Planning Policy Team will be leading on SPD production but will require specialist input and a time commitment from technical officers in other teams. This may cause a capacity issue and conflict with existing priorities/work programmes in the short term. A detailed timetable will be developed, however at this stage it is anticipated that the additional

priority SPDs will take a minimum of 2-3 years to reach adoption utilising internal capacity. Timescales for all SPDs will be subject to the timing and content of the Inspectors' report on the Local Plan.

10. As set out in the report to Executive in January 2023, there are some cross cutting themes that Officers consider should be embedded into each SPD or produced as non-statutory guidance as opposed to an individual SPD. These include, but may not be limited to: health and well-being, cultural wellbeing, equalities, accessibility and environmental issues. The advantage of having some topics included as themes throughout the SPDs is that it limits the amount of documents produced and without delaying the production of other SPDs necessary to support implementation of policies within the Local Plan.
11. It is also beneficial that further council guidance could be prepared to sit alongside SPDs where a planning policy-defined approach is not required or applicable but some further explanation or signposting to existing documentation would be helpful. Additional guidance would not be required to adhere to the legislative requirements SPDs are subject to and would be more simple/quicker to produce. Guidance can also be produced ahead of a formal SPD to signpost to existing relevant documentation where information ahead of the SPD is beneficial.

Policy Basis for Decision

12. Supplementary Planning Documents are not a statutory part of the development plan. However, they have recognised benefits to help ensure consistency in the application of planning policy and determination of planning applications.
13. The National Planning Policy Framework (NPPF) recognises SPDs as a useful tool. This defines SPDs as: *'Documents which add further detail to the policies in the development plan. They can be used to provide further guidance for development on specific sites, or on particular issues, such as design. Supplementary planning documents are capable of being a material consideration in planning decisions but are not part of the development plan.'*
14. The Local Plan provides the starting point for SPD production. Whilst SPDs can be developed alongside the Local Plan, they can only be formally 'made' post adoption of the development plan for

the city. For timetabling purposes, we will therefore seek to ensure alignment between the emerging Local Plan and the content of the SPD.

15. Where SPDs are agreed to be taken forward, they are subject to [Regulations 11 to 16 in Part 5 of the Town and Country Planning \(Local Planning\) \(England\) Regulations 2012](#). These regulations dictate the process by which the SPD must be produced, including public participation, consultation and adoption procedures. They have informed our Statement of Community Involvement (draft, 2024) setting out how we will produce SPDs. Production will be in conformity with the SCI document.
16. Members should note that the Levelling Up and Regeneration Act (2023)¹ and the proposed changes to the National Planning Policy Framework consultation (2024)² sets out planning policy reform. Following the change in Government in July 2024 it is not yet clear whether the changes proposed in the Act to the role of SPDs will be carried forward. Proposed changes to new-style Local Plans are intended to be progressed so it might be reasonable to expect that the role of SPDs still change to become less material supporting guidance as there is an expectation that the detail to implement policy will sit within new-style Local Plans. It was previously confirmed by MHCLG that SPDs can be adopted up until formal notification is issued of the Council's intention to commence plan-making under the new regulatory regime. Any SPD that is in production at that point may therefore be affected. Officers will advise further on potential timetable impacts and alignment with the new plan-making regime once MHCLG confirms its planning reform proposals.
17. An Article 4 Direction is in place across the main urban area of York, which removes permitted development rights to change a dwellinghouse (use class C3) to a House in Multiple Occupation (HMO) (use class C4). This is relevant to policy H8 of the emerging Local Plan and the current draft SPD for Controlling the Concentration of Houses in Multiple Occupation (2014). This topic is covered later in this report, specifically in relation to the e-petition received on this matter.

¹ <https://www.legislation.gov.uk/ukpga/2023/55/enacted>

² <https://www.gov.uk/government/consultations/proposed-reforms-to-the-national-planning-policy-framework-and-other-changes-to-the-planning-system>

18. Executive in July 2024 approved the new policy framework for Transport across the City by approving the Local Transport Strategy. This will feed into consideration of the Transport SPD.
19. SPD production aligns to achieving the Council's four core commitments for Equalities and Human Rights, Affordability, Climate Change and Health. Table 1 indicates which core commitment each SPD would significantly address, notwithstanding that equalities, climate change and health will be themes covered in general across all SPDs. More detailed indication of how each SPD addresses the council's core commitments and priorities will be set out in forthcoming reports on each individual SPD brought to Executive.

Table 1: Indicative compatibility to Council Plan Core Commitments and priorities.

	Core commitments					Council Plan Priorities				
	Equalities	Affordability	Climate Change	Health	Health & well-being	Education & skills	Economy & good employment	Transport	Housing	Sustainability
SPDs										
Climate Change			Y	Y	Y					Y
Housing	Y	Y		Y	Y				Y	
Green Infrastructure			Y	Y						Y
Sustainable Transport	Y		Y	Y				Y		
Gypsy, Travellers & Travelling Showpeople	Y			Y	Y				Y	
Developer Contributions		Y		Y	Y	Y		Y	Y	
Review of the House Extensions and Alterations (existing draft)									Y	
Review of the Subdivision of dwellings (existing draft) SPD									Y	
Heritage										Y
Environmental Protection			Y	Y	Y					Y
Culture							Y			
Healthy Places	Y			Y	Y					

Guidance										
Accessibility	Y				Y					
Biodiversity Net Gain			Y							Y
Flood Risk Sequential Tests			Y							Y
Health Impact Assessment				Y	Y					

Financial Strategy Implications

20. A £40,000 budget is in place for production of the Climate Change SPD, which is nearing completion. There are no other budgets in place for the production of other SPD's.
21. As set out above, due to constraints on CYC budgets, there is a working assumption that SPD production will need to be undertaken using in-house capacity and skills. While the Strategic Planning Policy team will lead/coordinate the process, there will also be a reliance on relevant technical officers in determining the detail of each SPD. The timescale and scope for production will be reliant on this technical officer capacity, and is something that needs to be discussed and programmed/agreed with senior officers and members alongside other priority work.
22. SPD production must follow the requisite regulatory regime, including a statutory 6 week public consultation. Costs incurred for each consultation will be subject the scope of consultation; usually this is citywide with targeted events which will be determined through a separate consultation strategy, aligned to the Council's Statement of Community Involvement.
23. Given the current level of budgeted resources it is not possible to speed up the delivery of SPD's.

Recommendation and Reasons

24. LPWG Members are asked to recommend the report to Executive with any additional observations they wish Executive to consider on the following recommendations:
 - (i) Members note progress of the ongoing production of the Climate Change SPD.

- (ii) Members agree the revised scope for the Housing SPD and Green Infrastructure SPD, as set out in Annex C, and continue to prioritise their production
- (iii) Members agree the scope for a 'Planning for Health' SPD, as set out in Annex C, and agree it's inclusion in the next phase of SPD prioritisation
- (iv) Members note the likely scope for a Transport SPD, as set out in Annex C, to support the implementation of the Local Transport Strategy. Further detail to be delegated to the Director for Transport, Environment and Planning in consultation with the Executive Member for Transport and Executive Member for Housing, Planning and Safer Neighbourhoods.
- (v) Members agree that a Gypsy, Traveller and Travelling Showpeople SPD be included in the next phase of prioritisation of SPDs. The scope of the SPD to be delegated to the Director for City Development on consultation with the Executive Member for Housing, Planning and Safer Neighbourhoods.
- (vi) That SPDs for Extensions & Alterations of Buildings, Environmental Protection, Culture and Heritage & City Walls be agreed as lower priority for SPD production, due to limited internal capacity to progress these at this time;
- (vii) Each draft SPD is reported to Executive for agreement to proceed to statutory public consultation and subsequently, adoption.

Reason: To progress a suite of SPDs to support the policies set out in the new City of York Local Plan to ensure policy is clear and applied consistently.

- (viii) Members note the response to the e-petition on HMO thresholds and agree the continued monitoring of the policy's implementation for consideration as part of future policy review.
- (ix) Members agree the continued gathering of evidence to support a potential Article 4 direction to remove permitted development rights allowing changes of use of a building in commercial, business and service use (use class E) to residential (use class C3);
- (x) Members agree the continued gathering of evidence ahead of Government introducing changes relating to short-term holiday lets, which could support a potential Article 4 direction to restrict permitted development rights.

Reason: To support implementation of the Local Plan and ensure evidence is available to inform a local policy response as appropriate.

Background

25. In October 2020, Executive agreed to progress draft SPDs alongside the Local Plan Examination for key topics to ensure their early adoption following adoption of the Local Plan. The agreed priority SPDs were for climate change, affordable housing and green infrastructure.
26. However, progress on the prioritised SPDs was halted to allow effective progression of the Local Plan Examination. Additionally, it was recognised that modifications to policies and updated national guidance would influence the SPD outturn. Pausing their production to a more advanced stage of the examination process has allowed progress based upon up-to-date policy requirements and avoided abortive work.
27. A report to Executive in January 2023 resolved:
 - To continue to prioritise the production of the 3 agreed priority SPDs (Climate Change, Affordable Housing and Green Infrastructure)
 - To agree that the new administration should determine how the remaining SPDs would be best programmed, to support the delivery of the Local Plan, including
 - Gypsy and Travellers and Travelling Showpeople
 - Sustainable Transport
 - Residential Design – alterations and extensions
 - Conversion, Small Sites and Self Build
 - Houses in Multiple Occupation
 - Shopfront Design and Advertisements
 - Developer Contributions (S106 and CIL Guidance)
 - Heritage and Conservation SPD / City Walls SPD; and
 - To agree that SPDs should also incorporate cross-cutting themes where relevant regarding health, culture, accessibility to avoid unnecessary production of SPDs.
28. Additionally, Members requested that officers consider the production of additional SPD regarding Culture in addition to

embedding culture as a theme into the various SPDs, where applicable.

29. An ePetition also ran from 26/02/2024 to 20/03/2024 petitioning the council to reduce the HMO acceptability thresholds permitting the conversion of further HMOs. This ePetition received 80 signatures and called upon the council to implement the Council motion of the 16th December 2021 submitted by Councillor Warters that resolved to:

Request Executive to initiate without delay a review of the HMO Supplementary Planning Document with a view to halving the acceptable percentage thresholds of HMOs across the Article 4 Direction Area.

30. A response to controlling the concentration of HMOs is dealt with in more detail under the Housing SPD (paras 44 to 46) of this report, which directly addresses the issue raised.

Local Plan context

31. The Local Plan provides an overarching spatial strategy to meet the quantitative and qualitative needs of York's population to 2032 and beyond. As the development plan for the city, it sets the spatial and policy framework of how and where new development will be supported requiring high quality, sustainable place-making. The City of York Local Plan was submitted for Independent Examination in May 2018 and has been through a rigorous independent Examination process with appointed Inspectors.
32. Consultation on matters relating to the Phase 5 Hearings Sessions (March 2024) regarding gypsy and traveller matters concluded on 30 August 2024. The Council anticipates the Plan's adoption at Council in Autumn/Winter 2024, subject to receipt and content of the Inspectors' report.

Progress of existing priority SPDs

33. Annex C sets out in more detail the likely scope of each proposed SPD and resources required for its production.

Climate Change SPD

34. Promoting mitigation and adaptation to Climate Change continues to be recognised as key to addressing the climate emergency and

supports the climate change strategy for the Council, which sits alongside the Local Plan.

35. The Climate Change SPD focuses on the implementation of Local Plan policies:
 - CC1 Renewable and Low Carbon Energy Generation and Storage;
 - CC2 Sustainable Design and Construction of New Development; and
 - CC3 Decentralised Energy Networks
36. Particular focus is given to the requirements of Policy CC2 and the interaction with other policies in the plan. Guidance is to be framed around 'water', 'energy', 'materials' and 'waste' in recognition that these resources are used through the lifespan of a development project. Matters relating to relevant policy requirements are to be set out along with best practice examples (drawn from local case studies where possible).
37. Given that climate change is also a cross-cutting theme, we are ensuring that the document also sign-posts and links to other guidance/ SPDs as necessary.
38. Strategic Planning Policy are working alongside the Carbon Reduction Team with consultants Buro Happold following specific funding to fast-track SPD development and a competitive procurement process. A draft SPD is expected to be taken to Executive for a decision on consultation in early autumn 2024, subject to the delivery and outcomes of the Local Plan Inspectors report. Consultation expected Autumn 2024 with adoption by Executive in Winter 2024/25.

Housing SPD

39. The original decision to commence an Affordable Housing SPD reflected the need to clarify specific aspects of delivery through the planning system for emerging policy H10 and guidance on how properties should be occupied and operated. However, since this decision, the policy context for affordable housing has changed and it has become clear that there is significant merit in widening the scope for this SPD to address all relevant housing policies together. This will avoid the need for separate SPD to tackle issues also common to the development of market housing.

40. The provision of and design of accessible housing is particularly important in this context. Embedding these considerations into an SPD that holistically covers housing matters will support the Council's commitment to the Social Model of Disability and the Public Sector Equality Duty.
41. The scope of the SPD, as set out in Annex C, is now recommended to address the following policies, where necessary:
 - H1 Housing Allocations
 - H2 Density of Residential Development
 - H3 Balancing the Housing Market
 - H4 Promoting Self and Custom House Building
 - H7 Off Campus Purpose Built Student Housing
 - H8 Houses in Multiple Occupation
 - H9 Older Persons Specialist Housing
 - H10 Affordable Housing
 - DP3: Sustainable Communities
42. There has been detailed consideration of the proposed policy approach through the Local Plan's Examination and the Council has proposed policy modifications to capture national policy changes, where necessary.
43. The SPD is being undertaken in-house by the Strategic Planning Policy team in conjunction with technical officers in the Housing Team predominantly. Inputs and support will also be drawn from the York Access Forum.

Houses in Multiple Occupation ePetition

44. Currently there is a historic draft SPD to support Policy H8 Houses in Multiple Occupation, which is requested for review via the recent ePetition and as proposed through the Council Motion in December 2021.
45. This draft SPD was prepared and endorsed to support the implementation of the Article 4 Direction in 2012 in lieu of an adopted Local Plan policy. However, policy H8 in the emerging Local Plan now sets out the thresholds for controlling the concentration of HMOs (applied at the street and neighbourhood level) and has been tested in public through the Local Plan

Examination³. To date, Inspectors have not directed the Council to consider its evidence further or propose modifications to that policy.

46. Prior to the public hearings of the Examination in 2022, a report reviewing the approach to HMO policies was brought to Executive in April 2022 to address the Council motion of December 2021. The report set out the implications and legal considerations associated with undertaking a review of the SPD and asked Members to consider these, and any changes to policy, in the context of the council's Local Plan, ahead of the in-public examination hearing sessions. In relation to the HMO policies, the following decision was taken by Executive:

(i) That it be confirmed that the current HMO policies are evidence-based, robust and fit for purpose and that the consideration of a review of the Local Plan Policy H8 and the HMO SPD be deferred until such time as the Local Plan is adopted, at which time the appropriate resources and scope can be considered as part of the ongoing process of maintaining an evidence based Local Plan and the National Planning Policy Framework (NPPF) requirement for regular Local Plan reviews.

Reason: To ensure the Local Plan examination is not put at risk and to ensure resources are in place to facilitate a robust evidence base approach to the future review of the Local Plan and policies.

47. The decision made by Executive informed the Council's Local Plan examination position at hearing sessions held for Phase 3 in July 2022 for policy H8, the outcomes of which have been considered in the recommendations for the current draft HMO SPD in this report.
48. The request of the ePetition to revise the thresholds set out in the draft HMO SPD is therefore not possible to agree, as amendments to the Local Plan policy thresholds can now only be achieved through a Local Plan policy review that is triggered by monitoring evidence of the policy's implementation or scoped in as part of a wider policy review.

³ Phase 3 Hearing sessions – Student Housing.

49. It is recommended that relevant content supporting the implementation of the policy currently within the draft HMO SPD should be incorporated into the Housing SPD. The content of this is likely to include how the calculation will be undertaken by the Council, the datasets used and how this will be used in the determination of a decision on a planning application.

Green Infrastructure SPD

50. An SPD for Green Infrastructure was prioritised to reflect the need for detail associated with meeting policy requirements, which otherwise would have made the Local Plan policies overly lengthy and complex.
51. Whilst the scope of the GI SPD was previously agreed with a former Executive Member, the policy context and requirements have evolved and there is a need to be consistent with national policy and updated policies in the Local Plan. A key example of this pertains to mandatory requirements for Biodiversity Net Gain.
52. It is also recommended that there is a split between environmental matters covered in this SPD and human health impacts/outcomes, which should be covered separately in a future 'Planning for Health' SPD. Aspects of recreational openspace, which is policy within the Green Infrastructure section of the Local Plan, will feature in both as necessary.
53. On this basis, it is recommended that a revised scope for the SPD be agreed to cover the following policies in the Local Plan (as set out in Annex C):
- GI1 Green Infrastructure
 - GI2 Biodiversity and Access to Nature
 - GI2a Strensall Common Special Area of Conservation (SAC)
 - GI3 Green Infrastructure Network
 - GI4 Trees and Hedgerows
 - GI6 Provision of New Open Space
 - ENV4: Flood Risk (where applicable)
 - ENV5: Sustainable Drainage (where applicable)
 - DP2: Sustainable Development
54. Matters relating to flood risk and drainage are included on the basis that blue and green infrastructure should be integrated considerations in new developments. In doing so the opportunities

for optimising the multi-functionality of solutions are more likely to be achieved. The SPD will be a useful vehicle for exploring ways of doing this in York.

Other identified SPDs

Gypsy, Traveller and Travelling Showpeople SPD

55. Policies H5 and H6 in the Local Plan support the delivery of suitable accommodation for gypsy and traveller and Travelling Showpeople. However, additional guidance provided through an SPD will ensure that particular design considerations are clearly set out and can be followed by developers in order for sites to best meet the needs of future residents.
56. Given the need to ensure suitable accommodation delivery and design, this SPD would be prepared between Strategic Planning Policy and Housing teams with significant input and consultation with the gypsy and traveller community in a co-design process. It is recommended that this is included in the next phase of priority SPDs to ensure forthcoming provision adheres consistently to best practice and design requirements.

Transport SPD

57. The Local Plan transport section includes policies focussing on the delivery of strategic, local and sustainable transport requirements for planning proposals. This SPD would focus on ensuring clarity in relation to specific topics, wherein particular detail as to how the council approach such matters would be helpful. This may include but not limited to highway design and supporting active travel.
58. It is recommended that this SPD is included in the next phase of priority SPDs to broadly coincide with the development the Local Transport Strategy (LTS) to ensure that relevant planning policy issues can be addressed. This SPD is recommended as a priority aligned to the LTS timetable.

Residential Extensions and Alterations SPD

59. Currently there are 2 draft SPDs that address these issues to expand policy D11 'Extensions and Alterations of Buildings'. It is recommended that these SPDs are brought together into one document. This is a document we understand is frequently used by householder applicants and there is therefore benefit in reviewing and publishing further information on this issue to inform the

development management approach.

60. Whilst the refreshing of these SPDs is recommended to be a lower priority, reflecting that both existing draft SPDs can be retained in use in the interim period, it should be a relatively light touch consolidation exercise rather than a significant piece of work, and therefore will be brought forward when practical to do so.

Culture, Environmental Protection, Heritage and City Walls

61. It is recommended that the production of an SPD specifically relating to culture is regarded a lower priority when considered against other topic areas that are likely to influence and benefit more development proposals. Embedding culture as a theme into other SPDs as appropriate is therefore considered to be an appropriate and proportionate approach. Similarly, matters relating to the plan's environmental protection policies will be addressed as part of the suite of prioritised SPDs and guidance documents as necessary.
62. SPD concerning the City's heritage and development affecting the City Walls was previously outlined to:
- provide detailed guidance on alterations and extensions to listed and historic buildings.
 - detail how development proposals (including signage/advertisements) can be consistent with and sympathetic to the scheduled monuments/listed buildings.
 - provide guidance on proposals directly affecting the City Walls as well as their setting.
63. Whilst local guidance on these matters would be beneficial, it is recognised that there is a wealth of material produced at a national level that supports development in historic settings. Furthermore, a design guide for the City Walls is being developed that sets out a range of practical information relating to different consent processes (planning and non-planning) and includes design scenarios from street furniture, change of use, to public and private advertising. In light of this, a Heritage and City Walls SPD is recommended as a lower priority.

New SPDs proposed

Healthy Places SPD

64. Executive in January 2023 previously agreed that health should be incorporated into each SPD as a key theme. However, officers are recommending a new SPD to cover policies relating to improving human health; this aligns with the Council Plan's core commitments.
65. Principally a Healthy Places SPD would seek to effectively deliver:
- Policy HW7 'Healthy Places', including the requirements of a Health Impact Assessment
 - Policy GI5 'Existing Openspace'
 - Policy G6 'New Openspace'
66. The production of this SPD will lead by Strategic Planning Policy working with the Public Health team. It is recommended that this is a priority SPD to ensure that there is clarity with regards to policy expectations, particularly in relation to the production of Health Impact Assessments (HIA). In the interim period, a new planning policy guidance page for HIA is available on the Council's website signposting to existing national guidance and best practice examples.

New guidance

67. There are complimentary subject areas which are not covered directly by policy in the Local Plan or do not require an SPD, but would benefit from clear guidance to be a material consideration in the planning process. This guidance may sign post to existing information where helpful and in some cases confirm how the Council intends to apply policy at a national level.
68. We have recently made available webpages relating to Biodiversity Net Gain following its mandatory introduction in 2024 and our approach to Developer Contributions (via S106 / Community Infrastructure Levy).
69. Further guidance is currently being prepared for:
- Accessibility in design – working with the York Access Forum to develop a design checklist for design considerations. This guidance will complement the accessibility content in the Housing SPD, with a greater focus on the design of public realm and non-residential developments.
 - Applying the Sequential Test for flood risk – working with Development Management officers and the Flood Risk

Management Team to help set out the different parameters for applying the test.

70. Additionally, there are two further areas that have been identified as requiring further exploration as to whether an SPD may be relevant. These are regarding a potential Article 4 Direction for the City Centre to remove certain permitted development rights and guidance pertaining to short-term holiday lets. Whilst this is recognised as an important issue for York, Officers recommend that further evidence gathering is necessary in the first instance to ensure such an approach is justified. Further, the Government's response to consultation of short term lets confirms new measures are to be implemented, which need to be enacted through legislation and may influence a future policy direction. It is recommended that this issue is reported separately to Executive, when more clarification is available at a national level.

Consultation Analysis

71. The policy framework set out in the Local Plan has been through various consultation stages as part of its preparation for submission in May 2018 and since then as part of its Examination. The Examination process has resulted in modifications to the submitted policies to ensure they are 'sound' in relation to national policy requirements. The modified policies (as determined by the Inspectors in their final report) will form the policy basis for all SPDs.
72. SPDs must adhere to the production procedures set out in national legislation (as set out above). This includes specific public participation and consultation for a period of 6 weeks.
73. Consultation on SPDs will be undertaken in accordance with the Council's Statement of Community Involvement (SCI). This is a statutory document that sets out the consultation procedures for Planning Policy and Development Management. A revised SCI was endorsed for consultation in March 2024, including the requirement that for each plan-making consultation, including SPDs, an individual consultation strategy will be developed.
74. The report has also been informed by internal discussion with technical officers to understand where further guidance is necessary and/or helpful.

Options Analysis and Evidential Basis

75. In determining the approach to options and prioritisation, Officers have carried out a scoping exercise to identify more specifically the areas which would benefit from further clarification. Annex C presents the anticipated contents of each SPD and has influenced officer's recommendations for how they should be prioritised.
76. The following options have been considered:

Existing priority SPDs

- (i) Members continue to prioritise and note progress of the Climate Change SPD (which is under way);
- (ii) Members to re-prioritise the existing SPDs under way for housing and Green Infrastructure;
- (iii) Members agree the revised scope for the Housing and Green Infrastructure SPDs
- (iv) Members do not agree to the revised scope of the Housing and Green Infrastructure SPDs

Prioritisation of other SPDs

- (v) Members agree to the following prioritisation of SPDs:
 - Second phase of priority
 1. Healthy Places
 2. Gypsy, Traveller and Travelling Showpeople Design guidance
 3. Transport (aligned with Local Transport Plan)
 - Lower priority
 4. Residential extensions and alternations
 5. Environmental Protection
 6. Culture
 7. Heritage and City Walls
- (vi) Members recommend alternative prioritisation of SPDs.

SPD Decision-making

- (vii) Each draft SPD is reported to Executive for agreement to proceed to statutory public consultation.
- (viii) Where further decisions regarding the preparation of the SPDs are required, authority should be delegated to the Director for City Development in conjunction with the Executive Member for Housing, Planning and Safer Communities.

- (ix) Members recommend alternative reporting and delegated decision-making authority.

Analysis

- 77. Option (i) allows the continuation of Climate Change SPD development already underway. This is currently funded and consultancy led. On this basis, it is considered that its production should continue.
- 78. Option (ii) would reorganise the timeline for the production of the housing and GI SPDs. Both of these SPDs are under preparation and progress would be halted. It is recommended that they remain high priority SPDs to ensure that the relevant policies are enacted effectively.
- 79. Option (iii) allows for the scope and specification for the housing and green infrastructure SPDs to be updated to align with local and national policy. Option (iv) would, in the context of the Housing SPD, mean that the scope would sole focus on affordable housing delivery. It is anticipated that this would mean a further SPD would need to be produced to cover the remaining aspects of housing policy that needs further definition. This is likely to increase timescales, resources and duplication of matters which other would be covered under a new agreed scope (as per Option (iii)). For Green Infrastructure, this would exclude additional information linked to policy GI2a Strensall Common SAC, which has been proposed as part of the Local Plan examination process and not originally included in the scope of the GI SPD. Additionally, there is an opportunity to align information at the local level relevant to the mandatory introduction of biodiversity net gain.
- 80. Option (v) recommends that the priority order for commencing additional SPDs. The recommended prioritisation reflects the areas identified to require further helpful detail to support policy implementation to ensure effective delivery. This priority list also seeks to best deliver the council's core commitments and priorities (outlined in para 18). Option (vi) allows for Members to recommend an alternative approach to SPD production.

Organisational Impact and Implications

Financial:

81. The council budgets for a core Local Plan team at a cost of c £370k per annum with a residual £10k for consultancy. There is therefore limited capacity to undertake a significant additional workload. The recommendations within the report will need to be delivered within current budgets.

Human Resources (HR):

82. There are no HR implications contained within this report. Should additional capacity be required to undertake this work then this would be sourced in accordance with the Council's resourcing procedures.

Legal:

83. A Supplementary Planning Document must be prepared, consulted upon and adopted in accordance with the requirements of regulations 11 to 16 of the Town and Country Planning (Local Planning) (England) Regulations 2012. SPDs should provide advice and guidance on policies in an adopted local plan. As an SPD will not form part of the statutory development plan, it cannot introduce new planning policies into the development plan. An SPD will however be a material consideration in decision making.

Procurement:

84. There are no likely procurement implications arising from the recommendations of this report.

Health and Wellbeing:

85. Strategic planning documents are beneficial for health for several reasons:
- Guidance: They provide a roadmap for developments within the city which actively considers the key elements required for designing a healthy city, ensuring developments are considering health outcomes for our residents. The inclusion of a health SPD ensures that efforts are aligned with overarching CYC health priorities and guides the developers to those priorities set out for the City's growth in a sustainable framework.
 - Resource Allocation: Strategic planning documents help to prioritise the allocation of resources effectively by identifying priority areas for investment. This ensures that limited resources are utilised efficiently to address City of Yorks specific health concerns. Including the prioritisation of impacts

caused by an expanding population and increasing demands on the health systems.

- Long-Term Vision: By outlining the impact of growth on the health systems over the long-term we can mitigate population increase and its impact on those health systems using strategic planning documents to promote a forward-thinking approach to health and the prevention of ill health by the way we design our spaces. This helps anticipate future health challenges and develop proactive solutions to address them.
- Overall, strategic planning documents serve as essential tools for improving health systems, enhancing efficiency, and ultimately, promoting better health outcomes for individuals and communities.

Environment and Climate action:

86. Positive implications would result from the implementation of topic specific SPDs as outlined in this report.
- The Climate Change SPD will specifically support sustainable design and construction objectives to ensure new development embeds mechanisms for carbon reduction and energy efficiency and renewable energy generation.
 - The opportunity for the Transport SPD is to enable the positive delivery of transport policies in the Local Plan, including where applicable, sustainable and active travel, connectivity and highways design.

Affordability:

87. The delivery of the Housing SPD, incorporating specific information regarding the delivery of affordable housing policy and how this is achieved, is positive. This should have a positive effect in terms of delivery and affordability objectives.

Equalities and Human Rights:

88. An EIA completed for this report is attached at Annex A. It is acknowledged that the detail of each SPD will be considered separately when they are produced and subject to further Executive decision making.

Data Protection and Privacy:

89. As there is no personal data, special categories of personal data or criminal offence data being processed, there is no requirement to complete a data protection impact assessment (DPIA). This is

evidenced by completion of DPIA screening questions AD-05688 (Annex B).

Communications:

90. There are unlikely to be any significant impacts of this report for the Communications Service, with the exceptions of managing any incoming media enquiries that may result from it (or the associated Local Plan and SPDs), and - from time to time and as required - occasional proactive media activity.

Economy:

91. There are no direct economy implications arising from the recommendations of this report.

Risks and Mitigations

92. Making a decision ahead of the receipt of the Local Plan Inspectors final report may influence the content of policies included therein, which impact on the scope of the SPDs.
93. The production of SPDs in-house can be an intensive process. The availability of resources and prioritisation of the process will impact on the timetable for the production of SPDs. To enable their effective production, support for their development needs to be included on relevant service plans and Directorate work programmes.

Wards Impacted

94. Planning policies apply citywide and therefore development in all wards will be impacted by the introduction of SPDs.

Contact details

95. For further information please contact the authors of this Decision Report.

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Background papers

York's emerging Local Plan (2018) [[CD001](#)], proposed Main Modifications Schedule (2023) [[EXCYC128](#)] and [proposed Main Modifications to Policy H5 and H6](#) (2024)

Executive Report of 21 April 2022 – [Issue - items at meetings - Review of the “Controlling the Concentration of Houses in Multiple Occupation” Supplementary Planning Document 2012 \(revised 2014\) in response to the Council Motion of December 2021 \(york.gov.uk\)](#)

Executive Report of 26 January 2023 - [Issue details - City of York Local Plan Proposed Modifications and Evidence Base](#)

Executive Report 18 July 2024 – [Local Transport Strategy](#)

Annexes

- Annex A: Equalities Impact Assessment (EIA)
- Annex B: Data Protection Impact Assessment (DPIA)
- Annex C: Scope of proposed SPDs

Abbreviations

CYC – City of York Council

DPIA - Data Protection Impact Assessment

EIA - Equalities Impact Assessment

HIA - Health Impact Assessments

HMO - Houses in Multiple Occupation

LPWG – Local Plan Working Group

LTS - Local Transport Strategy

MHCLG – Ministry of Housing, Communities and Local Government

NPPF - National Planning Policy Framework

SAC - Special Area of Conservation

SCI - Statement of Community Involvement

SPDs - Supplementary Planning Documents

City of York Council
Equalities Impact Assessment

Who is submitting the proposal?

Directorate:	Place Directorate		
Service Area:	Strategic Planning Policy		
Name of the proposal :	Prioritising Supplementary Planning Documents		
Lead officer:	Alison Cooke Head of Strategic Planning Policy		
Date assessment completed:	20 May 2024		
Names of those who contributed to the assessment :			
Name	Job title	Organisation	Area of expertise
Laura Williams	Assistant Director (Customer and Communities)	CYC	Equalities and Human Rights
Cathryn Moore	Legal Business Partner (Corporate) & Deputy Monitoring Officer	CYC	Legal Matters

Step 1 – Aims and intended outcomes

1.1	<p>What is the purpose of the proposal? Please explain your proposal in Plain English avoiding acronyms and jargon.</p>
	<p>The purpose of the proposal is to seek agreement in relation to the prioritisation of Supplementary Planning Documents (SPDs) that will support the delivery and effectiveness of planning policies in the Local Plan. Whilst the emerging new Local Plan sets the overarching planning policy framework, Supplementary Planning Documents (SPDs) can provide further detail on the implementation of specific policies as guidance for both internal and external parties. SPDs seek to ensure policy intentions are clear and can be applied consistently. They cannot introduce new planning policies and rely upon policies set out in the development plan.</p> <p>The recommendations of the report seek to continue to prioritise SPDs for climate change, housing and green Infrastructure. It also seeks to prioritise SPDs covering topic areas of Healthy Places, Transport and the Gypsy and Travellers. The report sets out the anticipated scope of those SPD.</p>
1.2	<p>Are there any external considerations? (Legislation/government directive/codes of practice etc.)</p>
	<p>The National Planning Policy Framework (NPPF) recognises SPDs as a useful tool. This defines SPDs as: <i>‘Documents which add further detail to the policies in the development plan. They can be used to provide further guidance for development on specific sites, or on particular issues, such as design. Supplementary planning documents are capable of being a material consideration in planning decisions but are not part of the development plan.’</i></p> <p>Where SPDs are agreed to be taken forward, they are subject to Regulations 11 to 16 in Part 5 of the Town and Country Planning (Local Planning) (England) Regulations 2012. These regulations dictate the process by which the SPD must be produced, including public participation, consultation and adoption procedures.</p> <p>The Equalities Act 2010 provides a legal framework to protect the rights of individuals and advance equality of opportunity for all. It provides a discrimination law which protects individuals from unfair treatment and promotes a fair and more equal society. Under the Act, the Gypsy, Roma and Traveller community are specifically protected under the protected characteristics for ‘Race’.</p>

1.3	Who are the stakeholders and what are their interests?
	<p>Local Communities: SPDs are relevant to anyone who intends to apply for planning permission. They will add detail to planning policies in the Local Plan applicable to masterplanning and in the decision-taking process.</p> <p>Voluntary and community Sector: The forthcoming SPD for Gypsies and Travellers will be of particular to interest to the York Travellers Trust, a registered charity that work with gypsy and traveller community with York and surrounding areas. Other community groups may engage in the SPD process in so far as the SPDs may cover issues of interest.</p> <p>City of York Council: SPDs will add detail to the policies in the emerging Local Plan to ensure a consistent approach to applying policy and to decision-making. Technical officers across the Council will be involved as necessary to ensure the approach taken is appropriate. The Council has made commitments through the Council Plan to deliver on our equalities duty, suitable housing provision for all and reducing health inequalities for its residents, all of which are relevant to different SPDs being recommended to be produced.</p> <p>Planning Agents and Developer community: Planning policy and SPDs inform masterplanning and development schemes put forward in the planning process. SPDs will be of interest as they will add a layer of detail and aid consistency to the decision-making process with which the developer community will need to engage.</p>
1.4	What results/outcomes do we want to achieve and for whom? This section should explain what outcomes you want to achieve for service users, staff and/or the wider community. Demonstrate how the proposal links to the Council Plan (2019- 2023) and other corporate strategies and plans.
	<p>The overall aim of the proposal is to prioritise the SPDS for production. This will help to direct resources to ensure policy areas which require clarification come forward first. The Local Plan and supporting evidence base refer to a wide variety of issues, which are relevant to planning and decision-making. SPDs will help to deliver this effectively.</p> <p>The new Council Plan, which was adopted in September 2023, contains four core commitments to enable it to deliver the vision for the next four years. All are relevant to this proposal are:</p> <ul style="list-style-type: none"> • <u>'Equalities and Human Rights - Equality of Opportunity'</u>: <i>'We will create opportunities for all, providing equal opportunity and balancing the human rights of everyone to ensure residents and visitors alike can benefit from the city and its strengths. We will stand up to hate and work hard to champion our communities.'</i>

- 'Tackling the cost-of-living crisis': 'We will find new ways so everyone who lives here benefits from the success of the city, targeting our support at those who need it most, supporting communities to build on their own strengths and those of the people around them'.
- Health and Wellbeing: 'We will improve health and wellbeing and reduce health inequalities, taking a 'Health in All Policies' approach, with good education, jobs, travel, housing, better access to health and social care services and environmental sustainability.'
- Climate – Environment and the climate emergency: 'We know the race to net zero is more urgent than ever and we will understand the impact our actions have on the environment. We will prepare for the future, adapting our city to extreme climate events and enhancing our environment for future generations to enjoy.'

SPD production aligns to achieving the Council's four core commitments for Equalities and Human Rights, Affordability, Climate Change and Health. Table 1 indicates which core commitment each SPD would significantly address, notwithstanding that equalities, climate change and health will be themes covered in general across all SPDs. More detailed indication of how each SPD addresses the council's core commitments and priorities will be set out in forthcoming reports on each individual SPD brought to Executive.

Table 1: Indicative compatibility to Council Plan Core Commitments and priorities.

	Core commitments					Council Plan Priorities				
	Equalities	Affordability	Climate Change	Health	Health & well-being	Education & skills	Economy & good employment	Transport	Housing	Sustainability
SPDs										
Climate Change			Y	Y	Y					Y
Housing	Y	Y		Y	Y				Y	
Green Infrastructure			Y	Y						Y
Sustainable Transport	Y		Y	Y				Y		
Gypsy, Travellers & Travelling Showpeople	Y			Y	Y				Y	

Annex A

Developer Contributions		Y		Y	Y	Y		Y	Y	
Review of the House Extensions and Alterations (existing draft)									Y	
Review of the Subdivision of dwellings (existing draft) SPD									Y	
Heritage										Y
Environmental Protection			Y	Y	Y					Y
Culture							Y			
Healthy Places	Y			Y	Y					
Guidance										
Accessibility	Y				Y					
Biodiversity Net Gain			Y							Y
Flood Risk Sequential Tests			Y							Y
Health Impact Assessment				Y	Y					

Step 2 – Gathering the information and feedback

2.1	What sources of data, evidence and consultation feedback do we have to help us understand the impact of the proposal on equality rights and human rights? Please consider a range of sources, including: consultation exercises, surveys, feedback from staff, stakeholders, participants, research reports, the views of equality groups, as well your own experience of working in this area etc.
Source of data/supporting evidence	Reason for using
York’s Local Plan (2018) draft, as proposed to be modified. Local Plan Main Modifications Schedule (2023)	Provides the policy framework against which the SPDs will be developed. This is supported by an extensive and broad evidence base as well as several rounds of consultation representations and Examination in public hearings documents.

EIA to the Local Plan Main Modifications (Jan 2023)	The implications of the Local Plan Modifications were subject to an EIA- Appendix 1.
Executive Report and supporting EIA for Delivering additional Gypsy and Traveller Accommodation and improving existing facilities (March 2024)	This was a joint report with the Housing team to set out the requirements for further accommodation provision for the Gypsy and Traveller community as well investment required to improve exiting sites.

Step 3 – Gaps in data and knowledge

3.1	What are the main gaps in information and understanding of the impact of your proposal? Please indicate how any gaps will be dealt with.	
	Gaps in data or knowledge	Action to deal with this
	Detailed SPDs are yet to be produced	Each SPD when drafted will be subject to individual EIA.

Step 4 – Analysing the impacts or effects.

4.1	<p>Please consider what the evidence tells you about the likely impact (positive or negative) on people sharing a protected characteristic, i.e. how significant could the impacts be if we did not make any adjustments? Remember the duty is also positive – so please identify where the proposal offers opportunities to promote equality and/or foster good relations.</p>		
Equality Groups and Human Rights.	Key Findings/Impacts	Positive (+) Negative (-) Neutral (0)	High (H) Medium (M) Low (L)
Age	The proposal seeks to prioritise the SPDs for production, including for housing and health. The breadth of actions is likely to have positive outcomes for people of all ages.	+	M
Disability	The proposal seeks to prioritise the SPDs for production, including for housing and health. It also supports the development of associated guidance supporting accessibility applicable to planning decision-making. The breadth of actions is likely to have positive outcomes for all people.	+	L
Gender	This proposal is not expected to impact on that characteristic	0	
Gender Reassignment	This proposal is not expected to impact on that characteristic	0	
Marriage and civil partnership	This proposal is not expected to impact on that characteristic	0	
Pregnancy and maternity	The proposal is inclusive of all GRT residents and seeks to provide investment to improve the accommodation provision for	+	L

	residents. This is likely to have positive outcomes for those identified under this characteristic.		
Race	The purpose of the Gypsy and Traveller SPD is to specifically address accommodation needs for the GRT community. This should have significant positive outcomes against this characteristic.	+	H
Religion and belief	This proposal is not expected to impact on that characteristic	0	
Sexual orientation	This proposal is not expected to impact on that characteristic	0	
Other Socio-economic groups including :	Could other socio-economic groups be affected e.g. carers, ex-offenders, low incomes?		
Carer	This proposal is not expected to impact on that characteristic	+	L
Low income groups	The proposal is inclusive and will be applicable to all regardless of their income. The housing SPD will specifically seek to address the delivery of suitable affordable homes.	+	M
Veterans, Armed Forces Community	This proposal is not expected to impact on that characteristic	0	
Other	This proposal is not expected to impact on that characteristic	0	
Impact on human rights:			

List any human rights impacted.	Further consideration of Human rights will be considered in forthcoming individual SPDs which will have detailed content.	0	
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<p>High impact (The proposal or process is very equality relevant)</p>	<p>There is significant potential for or evidence of adverse impact The proposal is institution wide or public facing The proposal has consequences for or affects significant numbers of people The proposal has the potential to make a significant contribution to promoting equality and the exercise of human rights.</p>
<p>Medium impact (The proposal or process is somewhat equality relevant)</p>	<p>There is some evidence to suggest potential for or evidence of adverse impact The proposal is institution wide or across services, but mainly internal The proposal has consequences for or affects some people The proposal has the potential to make a contribution to promoting equality and the exercise of human rights</p>
<p>Low impact (The proposal or process might be equality relevant)</p>	<p>There is little evidence to suggest that the proposal could result in adverse impact The proposal operates in a limited way The proposal has consequences for or affects few people The proposal may have the potential to contribute to promoting equality and the exercise of human rights</p>

Step 5 - Mitigating adverse impacts and maximising positive impacts

5.1	<p>Based on your findings, explain ways you plan to mitigate any unlawful prohibited conduct or unwanted adverse impact. Where positive impacts have been identified, what is been done to optimise opportunities to advance equality or foster good relations?</p>
<p>There are no negative adverse impacts identified with this report and the recommendation to prioritise delivery of new Supplementary Planning Documents . This approach should make a positive difference in providing further clarity and detail in delivering planning policy and decision-making.</p> <p>Future EIAs will be developed to consider the detail of each SPD and their impacts.</p>	

Step 6 – Recommendations and conclusions of the assessment

6.1	<p>Having considered the potential or actual impacts you should be in a position to make an informed judgement on what should be done. In all cases, document your reasoning that justifies your decision. There are four main options you can take:</p>
<p>- No major change to the proposal – the EIA demonstrates the proposal is robust. There is no potential for unlawful discrimination or adverse impact and you have taken all opportunities to advance equality and foster good relations, subject to continuing monitor and review.</p>	

- **Adjust the proposal** – the EIA identifies potential problems or missed opportunities. This involves taking steps to remove any barriers, to better advance quality or to foster good relations.
- **Continue with the proposal** (despite the potential for adverse impact) – you should clearly set out the justifications for doing this and how you believe the decision is compatible with our obligations under the duty
- **Stop and remove the proposal** – if there are adverse effects that are not justified and cannot be mitigated, you should consider stopping the proposal altogether. If a proposal leads to unlawful discrimination it should be removed or changed.

Important: If there are any adverse impacts you cannot mitigate, please provide a compelling reason in the justification column.

Option selected	Conclusions/justification
No major change to the proposal	<p>The EIA demonstrates that this approach positively supports the delivery of planning policy with positive or neutral effects.</p> <p>Future EIAs will be developed to consider the detail of each SPD and their impacts.</p>

Step 7 – Summary of agreed actions resulting from the assessment

7.1 What action, by whom, will be undertaken as a result of the impact assessment.			
Impact/issue	Action to be taken	Person responsible	Timescale
Review of detailed SPDs when produced	Impacts of the detail of each SPD to be considered	Alison Cooke	Associated with the production of the SPDs.

Step 8 - Monitor, review and improve

8. 1	How will the impact of your proposal be monitored and improved upon going forward? Consider how will you identify the impact of activities on protected characteristics and other marginalised groups going forward? How will any learning and enhancements be capitalised on and embedded?
	The Local Plan policies will be monitored in accordance with an agreed monitoring framework and reported through the statutory Annual Monitoring Report.

APPENDIX 1:

City of York Local Plan

Equalities Impact Assessment Addendum

December 2022

Introduction:

The following two tables provide an update to the EQIA, which was originally produced to support the Publication Draft Local Plan when it was submitted for Examination on 25th May 2018 (CD019 – City of York Local Plan EqiA (Incorporating the Better Decision Making Tool) April 2018’). The updated tables reflect the amendments made to the policies in the Proposed Modifications, following the Local Plan Examination hearing sessions. It does not replace CD019, just provide an update to Tables 1 (Equalities) and Table 2 (Human Rights). This document should be read in conjunction with CD019, rather than replace it.

Analysis of policies

The assessment aims to consider impacts on groups with the following protected characteristics which are identified by the City of York Council Better Decision Making Tool.

Equalities:

- Age;
- Disability;
- Gender;
- Gender reassignment;
- Marriage & Civil Partnership;
- Pregnancy & Maternity;
- Race;
- Religion or belief;
- Sexual Orientation;
- Carer;
- Lowest Income Groups;
- Veteran, Armed Forces community.

Human Rights:

- Right to Education;
- Right not to be subject to torture, degrading treatment or punishment;
- Right to a fair and public hearing;
- Right to respect for private and family life, home and correspondence;
- Freedom of expression;
- Right not to be subject to discrimination;
- Other rights.

Colour coding key to impacts:

POSITIVE

NEUTRAL

NEGATIVE

Table 1 : Equalities

	Category	Impact	What are the impacts and how do you know?	Relevant Local Plan Policy Modifications	Relevant Indicators
4.1	Age	Positive	The Plan will meet housing needs and provide a range of house types for all ages, supported by the latest evidence in the Local Housing Needs Assessment (LHNA)(2022). It will also improve the safety and accessibility of the city's streets and spaces.	<p>H3: Balancing the Housing Market</p> <p>H4: Promoting Self and Custom House Building</p> <p>H10: Affordable Housing</p> <p>D1: Placemaking</p> <p>GB2: 'Exception' sites for affordable housing in the Green Belt</p> <p>All SS Policies</p>	Delivery of new homes offering comfortable standard of living meeting specialist needs in sustainable locations with access to services
		Positive	The Plan provides for education facilities for all age groups, and ensures the universities continue to meet modern requirements. Positive benefits extend to unemployment and lack of skills with communities' access to education close to where they live	<p>ED1: University of York</p> <p>ED2: Campus West</p> <p>ED3: Campus East</p> <p>ED5: York St John University Further Expansion</p> <p>HW4: Childcare Provision</p>	New preschool / school / Further and Higher education places
		Positive	The Plan ensures the provision of adequate land for employment uses throughout the plan period. Provision is also made for development	<p>EC1: Provision of Employment Land</p> <p>EC2: Loss of Employment Land</p>	Provision of a range of employment and retail opportunities reducing unemployment across all age groups.

	Category	Impact	What are the impacts and how do you know?	Relevant Local Plan Policy Modifications	Relevant Indicators
			<p>which supports the rural economy.</p> <p>Retail provision is secured and protected to ensure a range of shops and services in sustainable locations.</p>	<p>EC5: Rural Economy</p> <p>R1: Retail Hierarchy and Sequential Approach</p> <p>R2: District and Local Centres and Neighbourhood Parades</p> <p>R3: York City Centre Retail</p>	
		Positive	The plan protects and supports new community facilities in accessible locations served by public transport	<p>HW1: Protecting Existing Facilities</p> <p>HW2: New Community Facilities</p> <p>HW3: Built Sports Facilities</p> <p>HW5: Healthcare Services</p> <p>HW6: Emergency Services</p> <p>HW7: Healthy Places</p>	<p>Increased rates of access to appropriate new community, leisure and healthcare facilities throughout the Plan area</p> <p>% of new community facilities that are within 400m of a bus route with a 15 min frequency.</p> <p>Loss of community facilities</p>
		Positive	The plan provides a framework to support and improve environmental conditions which will positively impact health and well-being across all ages.	<p>D1: Placemaking</p> <p>D2: Landscape and Setting</p> <p>D3: Cultural Provision</p> <p>GI1: Green Infrastructure</p>	Improved access to green infrastructure and improved built environment across the city leading to improvement in health and well being.

	Category	Impact	What are the impacts and how do you know?	Relevant Local Plan Policy Modifications	Relevant Indicators
				<p>GI2: Biodiversity and Access to Nature</p> <p>GI2a: Strensall Common Special Area of Conservations (SAC)</p> <p>GI3: Green Infrastructure Network</p> <p>GI4: Trees and Hedgerows</p> <p>GI5: Protection of Open Space and Playing Fields</p> <p>GI6: New Open Space Provision</p> <p>ENV1: Air Quality</p>	<p>Amount of new accessible open space provided in areas of deficiency;</p> <p>Amount of new accessible open space provided as part of residential development on strategic sites (ha);</p> <p>Condition of RAMSAR, SPA, SAC, SSSI and LNR's;</p> <p>Amount of reduction in Annual Mean NO2 and PM10 concentrations.</p>
4.2	Disability	Positive	The Plan will meet housing needs and provide a range of house types for all ages as required by latest evidence (currently the LHNA 2022). It will also improve the safety and accessibility of the city's streets and spaces.	<p>H3: Balancing the Housing Market</p> <p>H4: Promoting Self and Custom House Building</p> <p>H10: Affordable Housing</p> <p>D1: Placemaking</p>	<p>Delivery of new homes offering comfortable standard of living meeting specialist needs in sustainable locations with access to services.</p> <p>Development meets the highest standards of accessibility and inclusion.</p>

	Category	Impact	What are the impacts and how do you know?	Relevant Local Plan Policy Modifications	Relevant Indicators
				<p>GB2: 'Exception' sites for affordable housing in the Green Belt</p> <p>HW7: Healthy places</p>	
		Positive	The Plan supports wider travel choice, helping to improve travel by non-car modes, improving accessibility to employment, services, and facilities.	<p>T1: Sustainable Access</p> <p>T2: Strategic Public Transport Improvements</p> <p>T3: York Railway Station and Associated Operational Facilities</p> <p>T4: Strategic Highway Network Capacity Improvements</p> <p>T5: Strategic Cycle and Pedestrian Network Links and Improvements</p> <p>T6: Development at or Near Public Transport Corridors, Interchanges and Facilities</p> <p>HW7: Healthy Places</p>	<p>Developments integrated into and enhancing the sustainable transport network</p> <p>Enhanced and safer walking and cycling access in public spaces, streets and developments</p>
4.3	Gender	No Impact	None deemed likely	N/A	N/A
4.4	Gender reassignment	No Impact	None deemed likely	N/A	N/A

	Category	Impact	What are the impacts and how do you know?	Relevant Local Plan Policy Modifications	Relevant Indicators
4.5	Marriage & Civil Partnership	No Impact	None deemed likely	N/A	N/A
4.6	Pregnancy & Maternity	Neutral	None deemed likely	HW5: Healthcare Services	N/A
4.7	Race	Positive	Meeting gypsy, traveller and travelling showpeople's accommodation needs, supporting the outcomes of the Gypsy and Traveller Accommodation Assessment (2022)	H5: Gypsies and Travellers H6: Travelling Showpeople	Provision of accommodation offering comfortable standard of living in sustainable locations with access to services
4.8	Religion or belief	No Impact	None deemed likely	N/A	N/A
4.9	Sexual Orientation	No Impact	None deemed likely	N/A	N/A
4.10	Carer	No Impact	None deemed likely	N/A	N/A
4.11	Lowest Income Groups	Positive	The plan will meet housing needs and provide a range of house types. The LHNA 2022 provides relevant evidence for this, including the need for affordable housing.	H7: Off-campus Student Housing H10: Affordable Housing GB2: 'Exception' sites for affordable housing in the Green Belt	Delivery of new affordable homes offering comfortable standard of living in sustainable locations with access to services
4.12	Veteran, Armed Forces community	No Impact	Whilst the Local Plan and supporting evidence considers the potential for redevelopment of the MOD sites following the Defence	N/A	N/A

	Category	Impact	What are the impacts and how do you know?	Relevant Local Plan Policy Modifications	Relevant Indicators
			Infrastructure Review (2016), the closure of sites and any impact on the armed forces community is beyond the remit of the Local Plan.		

Table 1 demonstrates that the proposed Modifications to the Local Plan will have a positive or neutral benefit on the characteristic groups highlighted in the EqIA

Table 2: Human Rights

	Category	Impact	What are the impacts and how do you know?	Relevant Local Plan Policy Modifications
4.13	Right to education	Positive	Policies related to the universities will help to ensure appropriate expansion of the institutions ensuring they continue to provide modern educational facilities for the city and wider community while protecting the interests of the local communities which can be impacted by such development.	ED1: University of York ED2: Campus West ED3: Campus East ED5: York St John University Further Expansion
4.14	Right not to be subject to torture, degrading treatment or punishment	No Impact	None deemed likely	N/A
4.15	Right to a fair and public hearing	No Impact	None deemed likely	N/A
4.16	Right to respect for private and family life, home and correspondence	Positive	The Plan will meet housing needs and provide a range of house types for all ages, supported by the latest evidence in the Local Housing Needs Assessment (LHNA)(2022) and Gypsy and Traveller Accommodation Assessment (2022).	H3: Balancing the Housing Market H5: Gypsies and Travellers H6: Travelling Showpeople H10: Affordable Housing
4.17	Freedom of expression	No Impact	None deemed likely	N/A

4.18	Right to not be subject to discrimination	Positive	Policies meet gypsy, traveller and travelling showpeople's accommodation needs, supporting the outcomes of the Gypsy and Traveller Accommodation Assessment (2022). Policies address needs of those meeting the definition in the Planning Policy for Traveller Sites (2015), and those that do not.	H5: Gypsies and Travellers H6: Travelling Showpeople
4.19	Other rights	No Impact	None deemed likely	N/A

DPIA Screening Questions

The below screening questions should be used to find out if a DPIA (Data Protection Impact Assessment) is necessary.

If you answer "Yes" to any of the questions below, it is an indication that a DPIA is required so please contact information.governance@york.gov.uk for advice and support on completing a DPIA

Please send your completed form to information.governance@york.gov.uk

Title/Reference	Supplementary Planning Documents Prioritisation	
Brief description	SPDs add detail to the policies of the Local Plan. This paper will decide the priority of SPDs to be produced to support planning policies, including the likely scope to be covered and the resources necessary for their production. When drafted, each SPD will be reported to Executive separately for further consideration, including requirements for citywide consultation.	
Screening completed by		
Name	Alison Cooke	
Job Title	Head of Strategic Planning Policy	
Department	Planning	
Email	Alison.Cooke2@york.gov.uk	
Review date	02.05.2024	
Screening Question/s – please answer the below questions for how you are planning to or already do use, personal identifiable information eg personal data, special categories of personal data or criminal offence and conviction data		Yes or No
1	Use systematic and extensive profiling or automated decision-making to make significant decisions about people.	No
2	Process special category data or criminal offence data on a large scale.	No
3	Systematically monitor a publicly accessible place on a large scale.	No
4	Use new technologies, innovative technological or organisational solutions.	No
5	Use profiling, automated decision-making or special category data to help make decisions on someone's access to a service, opportunity or benefit.	No
6	Carry out profiling on a large scale including evaluation or scoring	No
7	Process biometric or genetic data.	No
8	Combine, compare or match data from multiple sources.	No
9	Process personal data without providing a privacy notice directly to the individual and/or other processing involving preventing data subjects from exercising a right or using a service or contract.	No
10	Process personal data in a way which involves tracking individuals' online or offline location or behaviour or other systematic monitoring	No

11	Process children's personal data for profiling or automated decision-making or for marketing purposes, or offer online services directly to them.	No
12	Process personal data which could result in a risk of harm in the event of a security breach.	No

Annex C: Scope of Supplementary Planning Documents

The following sets out the scope for the SPDs which are recommended for high priority production:

1. Housing Supplementary Planning Document	1
2. Planning for Health Supplementary Planning Document	5
3. Planning for Green Infrastructure Supplementary Planning Document	7
4. Planning for York's Gypsy and Traveller Communities	10
5. Transport SPD	11

Each section sets out indicative resourcing for SPD production. For efficiency, internal technical groups will be organised. Where necessary, joint workshops will be held to ensure issues are discussed and aligned with the relevant SPD, ensuring relevant cross-linkages where necessary.

1. Housing Supplementary Planning Document

Resourcing:

The Housing SPD, the scope of which is outlined below, will require input from colleagues in the following teams:

- Strategic planning policy
- Housing
- Communities (Access)
- Development Management

Scope:

Policy H1: Housing Allocations	
Policy Objective	Additional guidance
<ul style="list-style-type: none"> • Allocates sites for residential_use • Provides indicative_capacity 	Clarification of site capacity interpretation with links to other policy influences

<ul style="list-style-type: none"> • Cross reference to other policy requirements related to: <ul style="list-style-type: none"> – Open space retention / re-provision – Impacts on Strensall Common – Green Belt boundary treatment 	
Policy H2: Density of Residential Development	
Policy Objective	Additional guidance
<p>To make efficient and appropriate use of land: recommended densities set out according to location</p>	<ul style="list-style-type: none"> • To set out when alternative density approaches will likely be supported (case study examples) • Capture broader design issues linked to “Delivering Quality Homes and Neighbourhoods”.
Policy H3: Balancing the Housing Market	
Policy Objective	Additional guidance
<ul style="list-style-type: none"> • Proposed mix of housing tenures, types and sizes to be informed by evidence – currently the Local Housing Needs Assessment • Encourages higher than building regs access standards to be achieved 	<ul style="list-style-type: none"> • What the Local Housing Needs Assessment (LHNA) tells us and how we intend to apply the findings to schemes • What other evidence can be relied on (e.g. draft strategic housing needs assessment for people with disabilities and autism from the Integrated Care Board) • Clarity on when alternative mixes will be supported • Case study material (Burnholme, Lowfield etc) that demonstrates: <ul style="list-style-type: none"> • Customer focus, articulating end user experience (drawing on examples where there have been competing design objectives e.g promoting low car ownership Vs providing accessible parking to meet mobility needs) • Full development approach

	<ul style="list-style-type: none"> • Links to 'Building for a Healthy Life' and National Design Guide • Min. requirements for the planning application • Set out intentions for S106 and planning conditions • Recommendations for the proportion of homes meeting higher access standards (drawing on viability work in support of the policy), including associated design considerations.
Policy H10: Affordable Housing	
Policy Objective	Additional guidance
<ul style="list-style-type: none"> • Sets contribution triggers and proportions for delivery on and off-site • Defines tenure mix expectations (related to evidenced need) • Affordable Housing secured in perpetuity • Vacant Building Credit (VBC) • Use of open book appraisal for viability challenges • Integration of Affordable Housing in development and delivery of good quality affordable homes • 	<ul style="list-style-type: none"> • Case for exceptional circumstances and viability appraisal • Approaches to integrating Affordable Housing in design of new developments – case studies • Details of Off Site Financial Contribution (OSFC) formula, when and how inputs will be updated.
Policy H4: Promoting Self and Custom House Building	
Policy Objective	Additional guidance
<ul style="list-style-type: none"> • General support • Requirement for strategic sites to provide 5% of plots as self/custom build 	<ul style="list-style-type: none"> • Forming part of “Increasing the range of housing choices” section • Case study examples • Address strategic site requirements inc. conditions, phasing and 106 expectations. • Provide guidance on suitable forms of self and custom build homes
Policy H7: Off Campus Purpose Built Student Housing	

Policy Objective	Additional guidance
<ul style="list-style-type: none"> • Steer Purpose Built Student Accommodation (PBSA) on campus as far as possible • Requires need to be demonstrated • Site specific considerations • Sets Affordable Housing contribution and nomination agreement 	<ul style="list-style-type: none"> • Clarify how need should be demonstrated, confirming: <ul style="list-style-type: none"> – application requirements – CYC role in monitoring and information sharing • Approach to securing nomination agreements • Design considerations
Policy H9: Older Persons Specialist Housing	
Policy Objective	Additional guidance
<ul style="list-style-type: none"> • General support for specialist housing, where: <ul style="list-style-type: none"> – Need demonstrated – Suitably located – Appropriately designed with amenities and facilities included • Strategic site requirements 	<ul style="list-style-type: none"> • Clarify how need should be demonstrated, confirming: <ul style="list-style-type: none"> – application requirements – CYC role in monitoring and information sharing • Address strategic site requirements inc. conditions and 106 expectations
Policy H8: Houses in Multiple Occupation (HMO)	
Policy Objective	Additional guidance
Controls concentration of HMOs in the City through application of percentage thresholds	Confirmation that Policy and explanatory text supersedes the historic, draft 'Concentration of HMOs' Supplementary Planning Document. No additional guidance is required, but clarification set out re data collection and the planning application process.

2. Planning for Health Supplementary Planning Document

Resourcing:

The Planning for Health SPD, the scope of which is outlined below, will require input from colleagues in the following teams:

- Strategic planning policy
- Public health
- Public realm
- Community Sports Development
- Development Management

Scope:

Policy HW3: Built Sport Facilities	
Policy Objective	Additional guidance
<ul style="list-style-type: none"> • Requires development to provide proportionate new built sports facilities to meet the needs of future residents • Resists the loss of existing facilities 	Evidence base of existing facilities to inform development management decision making and the allocation and use of developer contributions
Policy HW5: Healthcare services	
Policy Objective	Additional guidance
Supports the provision of new or enhanced primary and secondary care services where there is an identified need	Provides updated details of citywide provision to inform development management decision making and the allocation and use of developer contributions
Policy HW7: Healthy places	
Policy Objective	Additional guidance
<ul style="list-style-type: none"> • Ensure major developments consider healthy place-making principles 	<ul style="list-style-type: none"> • Specific guidance on completing HIAs, and information about how CYC will assess the document

<ul style="list-style-type: none"> Requires strategic sites to have completed and submitted a Health Impact Assessment (HIA) 	<ul style="list-style-type: none"> Links to other policy influences particularly in housing and transport Provide an evidence based resource to inform the preparation of HIAs
Policy GI5: Protection of Open Space and Playing Fields	
Policy Objective	Additional guidance
Protects and promotes existing open spaces and playing fields.	Relevant details associated with Playing Pitch Strategy update.
Policy GI6: New open space provision	
Policy Objective	Additional guidance
To secure open space provision from new residential development.	Provide an evidence base to inform development management decision making and the allocation and use of developer contribution

3. Planning for Green Infrastructure Supplementary Planning Document

Resourcing:

The Planning for Green Infrastructure SPD, the scope of which is outlined below, will require input from colleagues in the following teams:

- Strategic planning policy
- Public realm
- Conservation
- Carbon Reduction
- Flood Risk Manager
- Development Management

Scope:

Policy GI1: New open space provision	
Policy Objective	Additional guidance
Establishes overarching policy principles for Green Infrastructure (GI) matters, including strategic links.	<p>In advance of a CYC GI strategy, signpost to the green corridors map in the Local Plan as a basis for testing compliance.</p> <p>Details relating to the Local Nature Recovery Strategy and its role as material evidence related to policy GI1.</p> <p>Signpost and confirm approach to applying material/resources available as part of in Natural England GI Framework.</p>
Policy GI2: Biodiversity and Access to Nature	
Policy Objective	Additional guidance
<p>Protects designated sites, habitats and water quality.</p> <p>Supports biodiversity net gain (BNG) in line with legislation and promotes the creation of new habitat.</p>	Clarify matters in relation to the operation of BNG in York.

Policy G2a: Strensall Common Special Area of Conservation (SAC)	
Policy Objective	Additional guidance
<p>Limits new residential development within a defined exclusion zone around Strensall Common.</p> <p>Requires residential development in certain locations to provide open space to mitigate impacts at Strensall Common SAC</p>	<p>The requirements of appropriate mitigation open space, including delivery, management and maintenance.</p>
Policy GI3: Green Infrastructure Network	
Policy Objective	Additional guidance
<p>To protect and enhance York's green infrastructure networks.</p>	<p>Confirmation of latest network mapping.</p> <p>Case study examples of schemes where network enhancements have been achieved.</p>
Policy GI4: Trees and Hedgerows	
Policy Objective	Additional guidance
<p>Protects and promotes the value of trees and hedgerows</p>	<p>Provide details of how to successfully integrate trees and hedgerows into development and where relevant reference recent and ongoing CYC projects.</p>
Policy D2: Landscape	
Policy Objective	Additional guidance
<ul style="list-style-type: none"> • Encourages development that protects/enhances good landscape design, biodiversity enhancement and water sensitive design. • Recognises importance of existing high quality landscape 	<p>Considerations for landscape settings at different scales:</p> <ul style="list-style-type: none"> – assessment of existing provision (trees hedges, ponds etc) and development of retention strategy

features i.e. mature trees, hedges, historic boundaries	– approaches to design and layout of landscape features/components
Policy ENV4: Flood Risk	
Policy Objective	Additional guidance
<p>To steer development to lowest areas of flood risk as far as possible.</p> <p>To ensure flood risk of sites is properly understood and measures are incorporated that manage and mitigate risks appropriately – with green infrastructure a key part of these measures.</p>	<p>Details/examples of green infrastructure solutions to managing and mitigating flood risk (at various development scales).</p>
Policy ENV5: Sustainable Drainage	
Policy Objective	Additional guidance
<p>Promotes restriction of surface water runoff from new development to below the extant run-off rate</p>	<p>Ways to combine SuDS with Green Infrastructure to maximise benefits</p> <p>Consideration of physical constraints: space, buildings layout, orientation, land uptake, soil conditions in the design of SuDS.</p> <p>Embedding aspects of current guidance as appropriate (City of York Council Sustainable Drainage Systems Guidance for Developers)</p>

4. Planning for York's Gypsy and Traveller and Travelling Showpeople Communities

Resourcing:

The Planning for Gypsy and Traveller and Travelling Showpeople Communities SPD will likely require input from colleagues in the following teams:

- Strategic planning policy
- Development Management
- Housing

A co-design approach will be taken with the relevant communities and their representatives to ensure the guidance responds to their needs and represents best practice.

Scope:

Policy H5: Gypsies and Travellers	
Policy Objective	Additional guidance
<p>To safeguard existing sites</p> <p>To secure delivery of provision in site allocations to meet the needs set out in evidence</p> <p>For a criteria based approach to assess suitability of proposed new sites</p>	<p>Design guidance for the delivery of sites in general and more specifically individual pitches</p>
Policy H6: Travelling Showpeople	
Policy Objective	Additional guidance
<p>To safeguard existing sites</p> <p>To secure delivery of provision to meet the needs set out in evidence</p> <p>For a criteria based approach to assess suitability of proposed new sites</p>	<p>Design guidance for the delivery of suitable sites for travelling showpeople.</p>

5. Planning for Transport SPD

Resourcing:

The Planning for Transport SPD will likely require input from colleagues in the following teams:

- Strategic planning policy
- Transport
- Highways
- Development Management

Scope:

Policy T1: Sustainable Access	
Policy Objective	Additional guidance
<p>To support development that minimises the need to travel and provides safe, suitable and attractive access for all transport users, maximising use and delivery of sustainable modes of transport.</p> <p>To secure delivery of new frequent high quality public transport services as part of development proposals.</p>	<p>Consider impact of new York Local Transport Strategy on policy delivery. Also emerging policy from central government and MCA. Consider implications of Movement and Place based planning methods for new developments.</p>
Policy T2: Strategic Public Transport Improvements	
Policy Objective	Additional guidance
<p>To support the delivery of transport infrastructure improvements, set out in Local Transport Plans and investment programmes through proposals for new development.</p>	<p>Additional information included in York's new Local Transport Strategy with potential for further guidance release from Department for Transport.</p>
Policy T3: York Railway Station and Associated Operational Facilities	
Policy Objective	Additional guidance
<p>To support high quality development that upgrades York's railway station to support the demands of new services and anticipated growth.</p>	<p>Delivery of the York Station Frontage and York Central projects discharges some the objectives of this policy. Further work by the Mayoral Combined Authority likely to focus on</p>

To support new interchange facilities as part of a package of measures to improve access to the station and the public realm arrival into York.	masterplanning the Station itself in preparation for additional trip making around NPR and TRU, plus improving the Station for wheelchair users.
Policy T4: Strategic Highway Network Capacity Improvements	
Policy Objective	Additional guidance
To support the delivery of general and specific junction or other highway enhancements as set out in the Local Transport Plan and subsequent associated (or complementary) investment programmes that improve journey time reliability on sections of the road network that experience high volumes of traffic or delay.	Consider implications of adoption of formal target to reduce car use in York. Guidance to be provided to minimise need for additional highway capacity by enhancing alternatives to car.
Policy T5: Strategic Cycle and Pedestrian Network Links and Improvements	
Policy Objective	Additional guidance
To support and actively encourage the extension and delivery of new cycle and pedestrian network links and infrastructure as a result of new development.	Incorporate new design standards and recommendations from emerging Highway Design Guide.
Policy T6: Development at or Near Public Transport Corridors, Interchanges and Facilities	
Policy Objective	Additional guidance
To consider and safeguard existing operational interchange facilities/ routes in relation to the effects of new development, supporting development where this is not compromised.	Incorporate new design standards and recommendations from emerging Highway Design Guide.
Policy T7: Minimising and Accommodating Generated Trips	
Policy Objective	Additional guidance
To require a Transport Statement or Transport Assessment and Travel Plan, as required, to be submitted to support proposed development.	Consider impact of new York Local Transport Strategy on policy delivery. Also emerging policy from central government and MCA. Consider implications of Movement and Place based planning methods for new developments.
To require Strategic Sites to identify specific impacts on the A64 and sections of highways within York's neighbouring authorities arising from the proposed development individually or in combination with other strategic sites	Consider role that enhanced Travel Planning could play in delivery of

and any mitigation including physical capacity enhancement measures	sustainable sites with minimal traffic impacts.
Policy T8: Demand Management	
Policy Objective	Additional guidance
<p>To manage overall flow of traffic in and around the city.</p> <p>To required development to comply with the latest parking standards guidance and demand management measures</p>	<p>Incorporate new design standards and recommendations from emerging Highway Design Guide.</p>
Policy T9: Alternative Fuel Fuelling Stations and Freight Consolidation Centres	
Policy Objective	Additional guidance
<p>To support the delivery of York's Low emission strategy.</p> <p>To support development of alternative-fuel (for example, compressed natural gas (CNG), hydrogen, or electric charging) fuelling stations and Use Class B8 freight consolidation centres (FCCs), subject to provisions in policy.</p> <p>To require proposals to provide a suitable evidence base, a transport assessment, anticipated reductions in freight (where applicable) and demand management proposals.</p>	<p>Consider emerging recommendations from York EV charging strategy</p>

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